

2014-2015 Committee/Advisory Council Report

Committee Name: Academic Council

Chairperson: Dr. Gary Don Harkey

List of members: Dr. Brad Beauchamp, Cathy Bolton, Christina Feldman, Greg Fowler, Clara Garza, Dr. Karen Gragg, Marian Grona, Kristin Harris, Joe Hite, Mark Holcomb, Bettye Hutchins, Dr. Adrien Ivan, Joe Johnston, Lynn Kalski, and Shana Munson

Dates of meetings: September 19, 2014, October 17, 2014, and November 21, 2014, January 30, 2015, February 27, 2015, and March 27, 2015

Accomplishments:

September 19, 2014 –

1. Reviewed the duties of Academic Council as listed in the *2014-2015 Employee Handbook*. Council members will receive reports from the Discipline Evaluation Subcommittee, the Program Evaluation Subcommittee, and the Core Objective Assessment Subcommittee.

October 17, 2014 –

1. Revised the course description, effective Spring 2015, for KINE 1306 First Aid to include certification from the American Heart Association in first aid, CPR and AED.
2. Council members approved the addition of SPCH 1318 Interpersonal Communication to the Vernon College course inventory as an elective option effective Spring 2015.
3. Council members approved the addition of MTRN 0040 Math Transitions to the Vernon College course inventory. This non-course based option, available Spring 2015, is designed for students scoring below ABE level 5 on the TSI Assessment. This is a zero-tuition intervention to prepare students for successful completion of MATH0310.

November 21, 2014 –

1. Council members approved the addition of BIOL 1411 General Botany and BIOL 1413 General Zoology to the Vernon College course inventory effective fall 2015. Upon approval of the Board of Trustees, an application will be sent to the THECB to include these courses in college's core curriculum.
2. By unanimous vote, council members approved an addition of a prerequisite of 'consent of instructor' for AUMT 2310 Automotive Service Consultant.
3. Council members approved a recommendation to increase the special fee for EMSP 1362 Clinical-Emergency Medical Technology/Technician EMT Paramedic (A) to \$187.00 effective fall 2015. This fee will allow for utilization of FSDAP, a software tracking system for scheduling, clinicals, skills tracking, comprehensive exams, unit exams and preceptorship training for CoAEMSP, the national registry accreditation.

4. A motion to revise the Industrial Automation Systems A.A.S. degree plan received unanimous approval. ITSE 1402 Computer Programming and MCHN 2444 Advanced Machining I will be added to the list of TBA elective courses effective fall 2015.
5. A revision to the Associate Degree Nursing Program effective Fall 2015 received unanimous approval. RNSG 1105 Nursing Skills I will be removed and RNSG 1205 Nursing Skills I will be added. This change allows instructors to incorporate microbiology principles into the curriculum and helps to meet the 60 semester hour requirements for the program.
6. Upon Board Approval effective Fall 2015, the Surgical Technology Program will offer an A.A.S. degree as well as a certificate of completion. The program currently requires 45 semester hours of major and related requirements and the addition of 15 hours of core curriculum meets the 60 semester hours for the degree.

January 30, 2015 –

1. Council members unanimously approved the revision of the Business Management Certificate of Completion effective Fall 2015. Revisions recommended by the program's advisory committee included the deletion of ACCT 2401, ECON 2301, BUSI 2301 and the TBS elective. Also included was the addition of ITSW 1401 Introduction to Word Processing. This is now a Level I certificate program with no TSI requirements and it fulfills the rule that at least 50% of the course offerings are CTE courses.
2. A motion to revise the prerequisites for the Cosmetology Program received unanimous approval by council members. As recommended by the program's advisory committee, the prerequisite for the following courses will change to "CSME 1405 or consent of instructor."
 - CSME 1401 Orientation to Cosmetology
 - CSME 1451 Artistry of Hair, Theory and Practice
 - CSME 1543 Manicuring and Related Theory
 - CSME 1547 Principles of Skin Care/Facials and Related Theory
 - CSME 1553 Chemical Reformation and Related Theory
 - CSME 2244 Preparation for the State Licensing Written Examination
 - CSME 2245 Preparation for the State Licensing Practical Examination
 - CSME 2310 Advanced Haircutting and Related Theory
 - CSME 2343 Salon Development
 - CSME 2501 The Principles of Hair Coloring and Related Theory

February 27, 2015 –

1. Council members unanimously approved revisions of the developmental math course offerings including:
 - Course description for ACMS 0101 Academic Math Skills
 - Addition of ACMT 0100 Academic Math Transitions, a non-course-based option (NCBO)
 - Addition of MATH 0300 Pre-Algebra for students scoring TSI 335 or below. This course is a co-requisite of ACMT 0100 for students scoring below ABE Level 5 on the TSIA.

- Delete MTRN Math Transitions
2. Revisions to the Computer and Information Sciences certificate and A.A.S. degree received unanimous approval. Included in the changes was the deletion of the CISCO related courses, ITCC 1301, ITCC 1304, ITCC 2308 and ITCC 2310. Courses added to the program include ITNW 2312, ITNW 2321 and ITNW 2353.
 3. By unanimous vote of approval, the prerequisite was removed from KINE 2356 Care and Prevention of Athletic Injuries.
 4. Revisions to the developmental reading and writing course offerings included:
 - Addition of DEVR 0100 Developmental Reading (NCBO) as a co-requisite with ENGL 0305 for students with TSIA reading ABE scores lower than 4
 - Addition of DEVW 0100 Developmental Writing (NCBO) as a co-requisite with ENGL 0305 for students scoring TSIA writing ABE score of 4 and lower
 - Addition of ENGL 0306 Integrated Reading and Writing II for students that successfully complete ENGL 0305 (grade C or better) or TSAI Reading score above 340 and Writing score above 350. Successful completion of this course fulfills TSI requirements for reading and/or writing. Council members unanimously approved the motion.
 5. Council members reviewed CLEP Test revisions including:
 - The addition of the CLEP test for American Literature (ENGL 2327 and ENGL 2328) with required college credit score of 50
 - The addition of the CLEP test for Human Growth and Development (PSYC 2314) with required college credit score of 50
 - The addition of the CLEP test for Financial Accounting (ACCT 2401) with required college credit score of 50
 - The revision of the college credit score to 63 for Spanish Level 2 (SPAN 2311 and SPAN 2312)

The Century City Center will begin offering CLEP exams in the Testing Center.
 6. Council members reviewed the 2014-2015 Dual Credit Course Offerings Report. Vernon College currently delivers dual credit courses to five high schools where students could possibly earn 25% - 49% of the credit hours required for an Associate Degree on-site at the high school. These include Crowell, Iowa Park, Rider, Vernon and Wichita Falls. As required, SACSCOC will be notified.

March 27, 2015 –

Council member voted unanimously to:

1. Revise the special fees for EMSP 1362 and EMSP 2161 to \$185.00 to cover the utilization of FISDAP, a software tracking system for scheduling clinicals, skills tracking, comprehensive exams, unit exams, and preceptor training for CoAEMSP accreditation.
2. Change the title of ENGL 0305 to Integrated Reading and Writing I to align with the title of ENGL 0306 Integrated Reading and Writing II.
3. Remove the Special Fee of \$30.00 for ICE testing from the Heat, Ventilation and Air Conditioning Program.
4. Add BIOL 2420 Microbiology for Non-Science Majors as an option for the Life and Physical Science requirements of the Core Curriculum.
5. Remove ENGL 1302 Composition II from the list of courses in the degree plan footnotes labeled SFF (select from the following).

6. Revise the Pharmacy Technician program as follows:

- PHRA 1243 Pharmacy Technician – Special Fee of \$129.00
- PHRA 2265 Practicum (or Field Experience) Pharmacy Technician/Assistant – Special Fee of \$50.00
- PHRA 1313 Community Pharmacy Practice – remove PHRA 1215 from the list of prerequisites
- PHRA 1445 Compounding Sterile Preparations – WECM title change and add a prerequisite of PHRA 1247 Pharmaceutical Mathematics II
- Delete POFT 2203 Speed and Accuracy Building from the course inventory.

May 1, 2015

Council members voted unanimously to:

1. Change the course description for ACMT 0100 Academic Math Transitions to match the Coordinating Board approved description.
2. Continue the following disciplines without probation:
 - Agriculture
 - Biology
 - Education
 - History
 - Spanish
 - Speech
3. Continue the following programs without probation:
 - Surgical Technology
 - Associate Degree Nursing
 - Pharmacy Technician
4. Continue the following programs with probationary status:
 - Office Technology
 - Automotive Technology
5. Reviewed the Vernon College Substantive Change Policy and voted unanimously in approval of the policy.

July 14, 2015

Council members voted in unanimous approval via email to:

1. Delete the TSI Math prerequisite for both ECON 2301 (Macroeconomics) and ECON 2302 (Microeconomics).
2. Delete the prerequisites of ITCC 1301 and ITCC 1304 from ITCC 2443 and add prerequisites of ITNW 1325 and ITNW 2312.

Recommendations:

1. Council members recommended to the Vernon College Board of Trustees the addition of an A.A.S. degree in Surgical Technology. Upon approval, the degree plan will be added to the *2015-2016 General Catalog*.

Membership suggestions: N/A

Agendas, exhibits and minutes posted to Vernon College web site address:
www.vernoncollege.edu

Submitted by: Dr. Gary Don Harkey

Date submitted: October 2, 2015